



# MARIANO MARCOS STATE UNIVERSITY

## Bids and Awards Committee

INVITATION TO MAKE AN OFFER: Negotiated Procurement

2022-027

**THE PROJECT : FEM Hall – Repair Works, MMSU-FEM Hall Building, City of Batac**  
**Number of Working Days: 44** calendar days  
**ABC: P403,054.47**

1. The Mariano Marcos State University (MMSU), with offices at Quiling Sur, City of Batac, Ilocos Norte, invites the public to make an offer to furnish all labor, materials, tools and equipment necessary and proper for the implementation of the above Project as per approved designs, plans and drawings.
2. This process is in accordance with Section 53 of R.A. 9184, the Government Procurement reform Act and Section 53.9 of the Implementing Rules and Regulations where interested and qualified contractors are to submit proposals.
4. The offer must be in writing submitted at the address below not later than **5 days** together with the following documents:
  - a) The amount of the offer in writing duly signed by the person making the offer, indicated in numbers and figures.
  - b) The particulars of the offer as to labor, materials, tools, equipment and other work details.
  - c) Documents in support of the legal, technical and financial capability of the person making the offer, which documents shall be confirmed and verified (3 copies).
5. It is understood that any offer may be accepted or rejected, or the process invalidated, at any time prior to contract award, without liability to anyone.
6. Documents for this procurement may be secured from the MMSU BAC Secretariat at the address below or downloaded from the MMSU website or from the Philippine Government Electronic Procurement System (PhilGEPs) website.
7. For questions and inquiries, please write or email the University President, thru the BAC Chair, at the address indicated below.

**Mariano Marcos State University**  
Quiling Sur, City of Batac  
[www.mmsu.edu.ph](http://www.mmsu.edu.ph)

September 20, 2022

  
**NATHANIEL R. ALBUOYOG**  
BAC CHAIR

Received: \_\_\_\_\_ Received: \_\_\_\_\_ Received: \_\_\_\_\_

Republic of the Philippines  
MARIANO MARCOS STATE UNIVERSITY  
Batac, Ilocos Norte

**PROJECT INFORMATION DOCUMENT**

**Project Title : FEM Hall – Repair Works**

**Project Location : MMSU-FEM Hall Building, City of Batac, Ilocos Norte**

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The project calls for the furnishing of all materials, labor, tools and equipment needed for the repair works at FEM Hall Administration Building, Batac Campus, City of Batac, Ilocos Norte. The said project shall be done in strict conformity with the designs, plans, drawings and other details, as well as the specifications, this Project Information Document and other related contract documents prepared and approved for this project.

It also calls for the employment of men power with the appropriate skills and expertise to undertake the specific items of work and to enable the contractor to produce and deliver to the satisfaction of the owner the needed services and output required of this undertaking. In addition, the Contractor shall have adequate and readily available construction tools and equipment to be utilized during the construction activities of the project. It is also a must as it is necessary that the Contractor shall have regularly at the site a qualified project Engineer to administer strictly the implementation of the project, including maintaining a log book of construction activities, as well as receiving authorized University Officials and Inspectors.

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**General Instructions**

Specifically, the project covers the repair of the ceiling of the different office of the Administration Building. The contractor shall ensure that the construction activities shall not interfere, obstruct and disturb any on-going operation of the other areas and facilities of the campus and the adjoining road; hence, the contractor shall construct a temporary security or peripheral fence to enclose and isolate the working area from the other facilities of the campus. In addition, the Contractor shall be required to provide its own water and power supply system needed in the proper execution of the various works for the duration of the contract.

All of these dismantled and throwaway materials shall be disposed of properly in a designated place; however, all dismantled and removed materials from the building that are still in good condition or can be re-used shall be turned over to the University. Other existing water and power lines, as well as other service utilities within the area of construction which will hinder construction works shall be relocated; however, said relocation shall be done only after proper consultation with that in-charge of the affected utilities in the University.

The prospective bidders shall submit a bid proposal for the above-mentioned project with the following scope of works:

1. **4.5mm Fiber Cement Board in Wood Framing Ceiling.** The work under this item shall consist in furnishing of all the required materials, tools and equipment, as well as labor necessary for the satisfactory completion of all carpentry and joinery works in strict accord with the drawings, details and specifications for this project.  
Ceiling boards shall be 4.5 mm or ¼” thick cement fiber board (hardiflex) with ceiling joists. Before installing the ceiling boards, the contractor shall notify the University for the inspection by the Inspection Team or designated inspectors to inspect the framing system of the ceiling works for approval.

2. Painting Works. This works includes the painting of replaced ceiling board. The contractor shall apply same color of existing to the new.
3. Electrical Works. This includes the replacement of dilapidated/non-functioning lighting fixture. The contractor shall notify the PPDO unto what methodology will they do. The contractor is also advised to show sample of these said fixtures for the approval of the university engineers prior to purchasing and installation.

#### **SUPPLEMENTARY PROVISIONS**

All other items or scope of works not mentioned in this document but shown and/or indicated in the plans, drawings and specifications, except where it is specifically mentioned as “to be provided by others”, the contractor shall likewise furnish all materials, labor and equipment necessary to complete the same.

In case that a conflict arises in specifications and quality of materials, installation procedure and in the plans and drawings as well as in the other contract documents before and during the implementation stage, the same should be referred to the end-user for proper resolution of the said conflict.

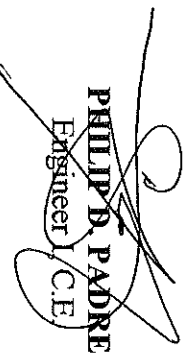
Where the above mentioned items or scope of works require the approval of the quality and design of the materials to be used or their testing before they are installed, embedded in concrete or enclosed with specified covering materials, the contractor shall secure from the University clearance or permission related hereto.

After all the works have been completed, the surrounding immediate areas affected in the execution of the project shall be cleaned and cleared of all excess materials and debris, temporary structures, facilities and utilities used during the construction period. All spillages and scattered caused by the painting works, grouts, adhesives, as well as markings and signage shall likewise be removed to the full satisfaction of the Owner.


A. Time is a very important factor in the implementation of this project and as such, all works indicated in the plans, specifications and in this document shall be fully completed within **FORTY-FOUR (44) calendar days** from receipt of the Notice to Proceed.

B. The Approved Budget for the Project to be bid is **Four Hundred Three Thousand Fifty-Four and 47/100 Pesos (Php.) 403,054.47.**

Prepared by:

  
**PHILIP B. PADRE**  
Engineer / C.E.

Checked by:

  
**AIDA V. CABANG**  
Architect IV, Chief Infra Planning

  
**ROMEO R. PADUA**  
Director, PPDO



Republic of the Philippines  
**MARIANO MARCOS STATE UNIVERSITY**  
City of Batac, 2906, Ilocos Norte

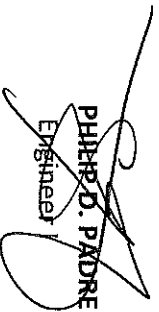
### SPECIFICATION

**Project Title:** FEM Hall - Repair Works

**Project Location:** MMSU-Currimao Campus, Currimao, Ilocos Norte

ITEM NO.	DESCRIPTION
1003(1)a2	<u>4.5mm Fiber Cement Board in Wood Framing Ceiling</u> Fiber Cement Board, 1.2 m x 2.4 m x 4.5 mm
C.25	<u>Painting Works</u> Ceiling Concrete Neutralizer Concrete Sealer/Primer Patching Compound Semi-Gloss Latex
D.5	<u>Lighting Fixtures, Lamps and other Fixtures</u> 40 Watts LED Panel Light, 1200X300mm, 6500K Daylight, 3200 Lumens - Bulb only

**Prepared By:**

  
**PHILIP D. PADRE**  
Engineer

**Checked by:**

  
**AIDA V. CABANG**  
Architect IV, Chief Planning

**Recommending Approval:**

  
**ROMEO T. MUIBOLAO**  
Director, PPDO

Republic of the Philippines  
MARIANO MARCOS STATE UNIVERSITY  
PHYSICAL PLANNING AND DEVELOPMENT OFFICE  
City of Batac, 2906, Ilocos Norte

**FEM Hall - Repair Works**  
(MMSU Batac Campus, City of Batac, Ilocos Norte)

BILL OF QUANTITIES			
Item No.	Description	Quantity	Unit
<b>PART C</b>	<b>FINISHING &amp; OTHER CIVIL WORKS</b>		
1003(1)a2	4.5mm Fiber Cement Board in Wood Framing Ceiling	201.60	Sq.m.
C.25	Painting Works	209.00	Sq.m.
<b>PART D</b>	<b>ELECTRICAL</b>		
D.5	Lighting Fixtures, Lamps and other Fixtures	1.00	l.s.
	40 Watts LED Panel Light, 1200X300mm, 6500K Daylight, 3200 Lumens - Bulb only	75.00	Pcs.

**Administration/FEM Hall Building Repair Works**  
(MMSU-Bataac Campus, City of Bataac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./Description : 1003(1)a2 4.5mm Fiber Cement Board in Wood Framing Ceiling  
 Unit of Measurement : m<sup>2</sup>  
 Output per hour :

A.	Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<b>Sub - Total for A</b>				
B.	Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<b>Sub - Total for B</b>				
C.	Total (A + B)				
D.	Output per Hour = 0.000 m <sup>2</sup>				
E.	Direct Unit Cost (C ÷ D)				
F.	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
	<b>Materials</b>				
	Fiber Cement Board, 1.2 m x 2.4 m x 4.5 mm	pc			
	Good Lumber	bdl/ft			
	Common Wire Nail, asstd	kg			
	<b>Sub - Total for F</b>				
G.	Direct Unit Cost (E + F)				
H.	Overhead, Contingencies & Miscellaneous (OCM) Expenses of G				
I.	Contractors Profit (CP) of G				
J.	Value Added Tax (VAT) of (G+H+I)				
K.	Total Unit Cost (G+H+I+J)				

**Administration/FEM Hall Building Repair Works**  
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : C.25 Painting Works  
 Unit of Measurement : m<sup>2</sup>  
 Output per hour :

A. Labor		Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
<b>Sub - Total for A</b>						
B. Equipment		Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
		<i>Minor Tools (10% of Labor Cost)</i>				
<b>Sub - Total for B</b>						
C. Total (A + B)		Output per Hour = 0.000 m <sup>2</sup>				
D. Output per Hour		Direct Unit Cost (C ÷ D)				
E. Direct Unit Cost (C ÷ D)						
F. Materials		Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
		Concrete Neutralizer	gal			
		Concrete Sealer/Primer	gal			
		Patching Compound	gal			
		Semi-Gloss Latex	gal			
		<i>Consumables (5% of Materials Cost)</i>				
<b>Sub - Total for F</b>						
G. Direct Unit Cost (E + F)						
H. Overhead, Contingencies & Miscellaneous (OCM) Expenses		of G				
I. Contractors Profit (CP)		of G				
J. Value Added Tax (VAT)		of (G + H + I)				
K. Total Unit Cost						

**Administration/FEM Hall Building Repair Works**  
(MMSU-Bataac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : D.5 Lighting Fixtures, Lamps and other fixtures  
 Unit of Measurement : l.s.  
 Output per hour :

A. Labor		Designation	No. of Person/s	No. of Day/s	Daily Rate	Amount (Php)
		<b>Sub - Total for A</b>				
B. Equipment		Name and Capacity	No. of Unit/s	No. of Day/s	Daily Rate	Amount (Php)
		<b>Sub - Total for B</b>				
C. Total (A + B)		Output per Hour = 0.000 l.s.				
D. Output per Hour		Direct Unit Cost (C ÷ D)				
E. Direct Unit Cost (C ÷ D)		Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
F. Materials		40 Watts LED Panel Light, 1200X300mm, 6500K Daylight, 3200 Lumens - Bulb only	pcs.			
		<b>Sub - Total for F</b>				
G. Direct Unit Cost (B + F)		of G				
H. Overhead, Contingencies & Miscellaneous (OCM) Expenses		of G				
I. Contractors Profit (CP)		of G				
J. Value Added Tax (VAT)		of (G+H+I)				
K. Total Unit Cost		(G+H+I+J)				





FROM THE OFFICE: **PHYSICAL PLANNING AND DEVELOPMENT OFFICE**  
 2/F 203 ADMINISTRATION BLDG. MARIBO MARCOS STATE UNIVERSITY  
 CITY OF BATAVIA, LAGUNA, LUCENA, LORON  
 TEL: 052-222-3181

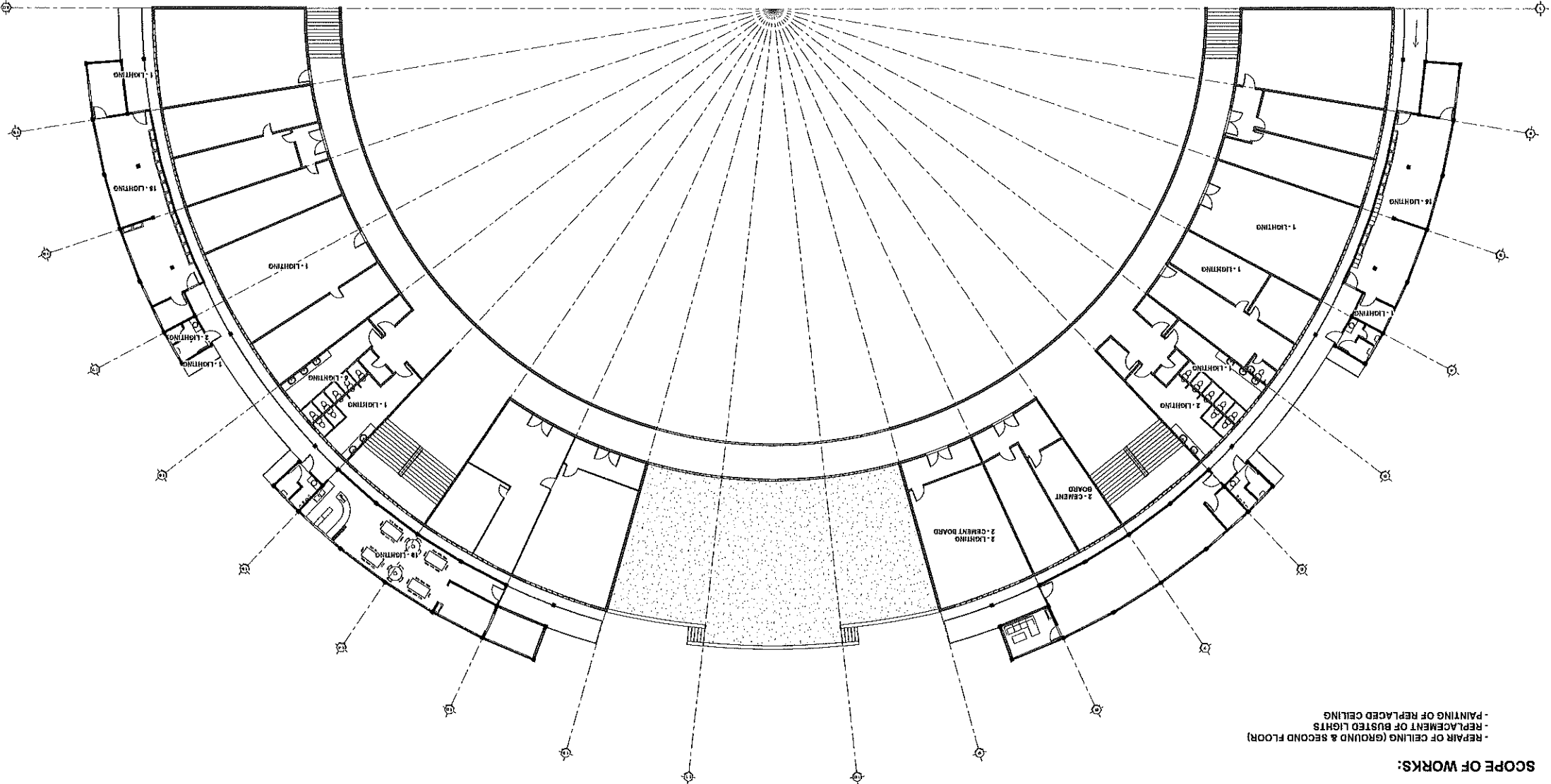
DRAWN BY: *[Signature]*  
 PREPARED BY: *[Signature]*  
 PROJECT TITLE: **ADMINISTRATION / FEM HALL BUILDING REPAIR WORKS**  
 LOCATION: **MARIBO FEM HALL BUILDING - CITY OF BATAVIA, LAGUNA NORTE**

CHECKED BY: *[Signature]*  
 RECOMMENDING APPROVAL: *[Signature]*  
 APPROVED BY: *[Signature]*  
 DATE: \_\_\_\_\_  
 PLACE ISSUED: \_\_\_\_\_  
 PROJ. NO. / VOLUME: \_\_\_\_\_

SHEET CONTENTS: \_\_\_\_\_  
 REVISION AND DATE: \_\_\_\_\_  
 SHEET NO.: \_\_\_\_\_

PROJECT TITLE: **ADMINISTRATION / FEM HALL BUILDING REPAIR WORKS**  
 LOCATION: **MARIBO FEM HALL BUILDING - CITY OF BATAVIA, LAGUNA NORTE**

① **GROUND FLOOR PLAN**  
 1 : 200 meters



**SCOPE OF WORKS:**  
 -REPAIR OF CEILING (GROUND & SECOND FLOOR)  
 -REPLACEMENT OF BUSTED LIGHTS  
 -PAINTING OF REPLACED CEILING



PHYSICAL PLANNING AND DEVELOPMENT OFFICE  
 DEPARTMENT OF PHYSICAL PLANNING AND DEVELOPMENT  
 2/F 202 ADMINISTRATION BLDG., MARINO MARCOS STATE UNIVERSITY  
 CITY OF BATAVI, 2008 ILOCOS NORTE  
 TELEFAX: 093 87792 3191

FROM THE OFFICE:  
 DRAWN BY: *[Signature]*  
 PREPARED BY: *[Signature]*

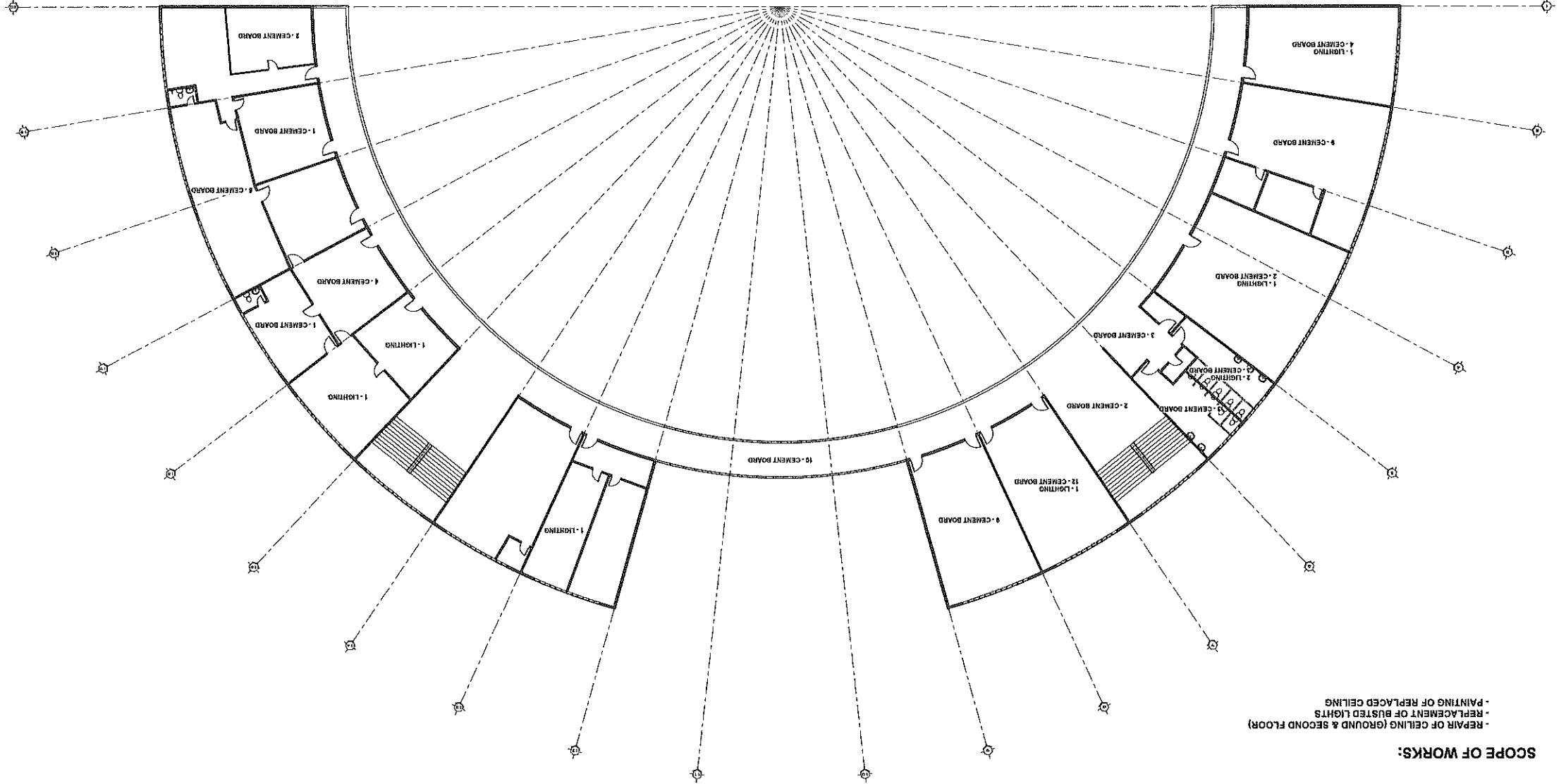
SIGNED & SEALED BY: *[Signature]*  
 PROJECT TITLE: ADMINISTRATION / FEM HALL BUILDING REPAIR WORKS  
 LOCATION: MARINO FEM HALL BUILDING - CITY OF BATAVI, ILOCOS NORTE

CHECKED/REVIEWED BY: *[Signature]*  
 APPROVED BY: *[Signature]*  
 SHEET CONTENTS:  
 AS SHOWN -

REVISION AND DATE:  
 SHEET NO. A-2

DATE: \_\_\_\_\_  
 PLG/ISSUED: \_\_\_\_\_  
 P/R: \_\_\_\_\_  
 P/RG NO. / VALIDITY: \_\_\_\_\_

① SECOND FLOOR PLAN  
 1 : 200 meters



- SCOPE OF WORKS:**
- REPAIR OF CEILING (GROUND & SECOND FLOOR)
  - REPLACEMENT OF BUSTED LIGHTS
  - PAINTING OF REPLACED CEILING